

Dear customer,

This form is for you to order the material you need for your company’s financial statements covering all OP Financial Group companies in one go. You can use the form to authorise a person to send the material to the recipients of your choice either by post or email.

If the order for the accounting records applies to several companies, please note that the order is compatible with all companies related to OP Financial Group companies and that the signatory to the power of attorney is entitled to sign on behalf of all companies.

Who can make orders and sign the power of attorney?

The records delivered by the bank for financial statements contain information subject to bank secrecy. Only persons with the right to do so or their authorised representatives may request the information. OP may require that a copy of the signatories personal ID document be delivered.

Entitled parties:

- Authorised persons entered in the Trade Register. If authorisation has been given to two or more persons jointly, the persons in question only have the right to receive information about the company’s banking jointly.
- Persons authorised by Board decision (the minutes verifying the authorisation must be presented)
- Persons authorised by decision of the annual general meeting (the minutes verifying the authorisation must be presented)
- Holder of authorisation based on position, see table:

Limited liability company	Housing company	Cooperative	Foundation
- managing director	- property manager	- managing director	- member of the Board
- member of the Board	- member of the Board	- member of the Board	
General partnership	Limited partnership	Association	Private trader
- partner	- active partner	- member of the Board	- Business proprietor

Delivery of orders

If you order records stored by several OP Financial Group companies, we will send the records separately.

We compile accounting records within 15 business days from the date of order as per the requested date of status. The year-end peak period can cause delays in mailing the accounting records for annual financial statements.